

YOUR PERSONAL DATA



We will collect the personal data needed in order to communicate with you and to provide and administer services to you. The type and amount of data collected will depend on the nature of your interaction with The Head in the Game service.

We collect information about you that you give us directly by filling in forms on our website, attending sessions or events, by completing surveys or forms, or by corresponding with us on social media, by phone, email or otherwise.

We may also receive information about you from third parties; this may be another support agency which is referring a new participant to us.

What Data We Collect

- Your full name
- Postal address
- Mobile and telephone numbers
- Email addresses

How We Use Your Data

If you are receiving advice, support, or a service from us we will need to process your data in order to fulfil our obligations to you in providing this service. We also have an obligation to share details of who we are supporting with our project funders; The National Lottery Community Fund and Livewell Kent.

We will use data for statistical reporting in order to assess the quality of our project, to identify trends which help us improve existing projects and develop new services, and to ensure we are meeting our funding requirements.

Statistical reports will not include any personal information which could be used to identify individuals.

Storing Your Data Safely

We have appropriate technical measures in place to protect your personal data and ensure its confidentiality and availability. All information provided to us is stored securely and accessible only to those who are authorised to have access to it.

Supported by:

